



Village of Carey
127 N. Vance St. ♦ Carey, Ohio 43316 ♦ (419) 396-7681

VACANT PROPERTY/BUILDING REGISTRATION FORM

All vacant properties/buildings must register with the Village of Carey Zoning Department in accordance with the Foreclosure/Vacant Building Registration Ordinance – Ordinance 2020-17 of the Carey Codified Ordinances. Please complete this form for each vacant property address. Temporary exemptions for disaster-affected properties, structures actively under construction, properties listed with a licensed realtor in the State of Ohio, or a vacant property that is being marketed for rent may be approved upon written request.

Section I: Address of Vacant Property/Building (Required)

Street Address: _____

Section II: Property Owner Information (Required)

(No P.O. Boxes are permitted; must provide a building address.)

If Individual Owner or Designated Agent, please complete the following:

Property Owner's Name: _____

Owner's Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone Number: _____ Cell Number: _____

Designated Agent or Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone Number: _____ Fax Number: _____

If Partnership, Corporation, Trust or Other, please complete the following:

(Please use the supplemental form to list each additional partner, officer, or trustee.)

Tax ID Number of Partnership or Corporation: _____

Name of Partnership or Corporation: _____

Contact Person: _____

Title: _____

Designated Agent or Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone Number: _____ Fax Number: _____

Section III: Designated Agent / Property Manager (If owner is outside of local area)

Name: _____

Address: _____

Phone: _____

E-Mail Address: _____



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Section IV: Vacant Property/Building Plan

I hereby submit a plan of (*Please Circle*): Demolition | Secure Vacancy | Rehabilitation:

*Upon sale of the property, the person filing the foreclosure complaint, or any agent, assignee, or transferee thereof, shall notify the Village of the name, address and contact information for the buyer within 10 days of the sale.

I, _____, hereby request to register the vacant property/building listed above and acknowledge that the information above is complete and accurate. I have read and understand Ordinance 2020-17 of the Carey Codified Ordinances for owning a vacant property in the Village of Carey and agree to comply with these requirements. In accordance with this Ordinance, I agree to notify any future owner of this vacant building registration.

_____/_____
Applicant's Signature **Date**

Subscribed and duly sworn before me according to the law, by the above named applicant this day _____ in the City of _____.

Notary Signature: _____